Adobe has changed the method of licensing Acrobat DC from serial numbers to a “named user” model. After installing Acrobat DC, users will be asked to authenticate their copy through UCLA Login.

Adobe allows users to authenticate two installations, such as one for work and one for home (or laptop), as long as multiple copies are not in use simultaneously. For home machines, users will need to obtain the Acrobat DC installation package from their department IT.

1) After installing Acrobat DC, the following screen will be presented:

![Acrobat Sign-in message](image)

Figure 1 - Acrobat Sign-in message

Click “Sign In Now” in the bottom right corner to move to the “Sign In” screen.
2) NOTE: On the “Sign In” screen, simply enter “ucla.edu” and not your email address or your password. 

**IMPORTANT:** Only enter “ucla.edu.” Do not enter a full email address nor a password, nor an Adobe ID (if the user has one).

Enter only “ucla.edu” then exit field

Simply entering “ucla.edu” and exiting the field will automatically trigger a re-direct to UCLA’s Single Sign On page.

3) Every user signs in with their normal UCLA credentials to complete the authentication process. Acrobat authentication will only be available for users whose information has been provided to Software Central by their department.

If, after a successful UCLA login, you cannot authenticate Acrobat, see “Additional Notes” #4.
4) Upon successfully authenticating Acrobat, users will see the following screen. Once authenticated, users will be asked to re-authenticate every 99 days.

If license authentication is not successful, Acrobat will be placed in Trial mode. Users should contact their department IT Support for assistance.
Additional Notes

1. These notes pertain to individual Acrobat DC Named User licenses obtained through Software Central only.
   - These notes are not applicable to the free Acrobat Reader DC, lab machines, or copies of Acrobat DC available with the Adobe Creative Cloud suite.
2. Licenses purchased through Software Central are part of UCLA’s Volume Licensing purchase program and authenticated against a user’s UCLA credentials.
3. Users will only be able to authenticate after their Official UCLA information is entered into the Adobe Console.
   - User information is provided to Software Central by their department IT Support.
   - Users can find their Official UCLA information by signing to: https://accounts.iam.ucla.edu/
   - Users should work with their department IT support should they have problems with authentication.
4. If users have a separate Adobe ID for other products (such as Photoshop or Illustrator), in order to authenticate licenses procured through UCLA Software Central, they may have to sign out of their Adobe ID account and re-sign in using their UCLA credentials.
   - Users can sign out of their current account through the Help menu:

For further information, please see the FAQ page at: https://softwarecentral.ucla.edu/adobe-named-user-licensing